



Advanced Certification Category Definitions

ACTIVE: Certificants who have paid the renewal fee and submitted appropriate CECs during the 3-year cycle will maintain an “Active” status and be considered a **practicing** Certificant-in-good-standing. Active Certificants are practitioners within their chosen field of endeavor. Their contact information will be listed on RIA’s Industry Referral site and they retain the right to use all certification marks and logos as per the association guidelines.

LAPSED: Certificants who have not paid their certification renewal fee and/or submitted the appropriate 4 (four) CECs by the end of their current three-year cycle will be moved to a “Lapsed” status as of the first of the New Year. They will be given a six-month grace period (January 1st - June 1st) to comply and reinstate their “active” status. RIA Certificants whose certification has lapsed must adhere to the following reinstatement requirements:

1. Payment of the current certification renewal fee plus a reinstatement processing fee
2. Submission of continuing education course(s) to acquire the necessary 4 CECs within the designated 3-year cycle.
3. Once compliance has been achieved, the Certificant status will be updated and their names will be reinstated on RIA’s Referral Network.

INACTIVE: Lapsed Certificants who have not paid the renewal fee and/or have not submitted the appropriate CECs within the six-month grace period will be moved to “Inactive” status on June 1st.

1. They cannot be recognized as a Active Certificant.
2. Their contact information will be removed from RIA’s Referral Website.
3. An Inactive Certificant who has been out of compliance past the 6 month grace period may regain “Active” status by complying with the following reinstatement guidelines:
 - a. Pay all certification renewal and late fees for past certification cycles to date.
 - b. Submit Continuing Education Credits for all past cycles to date.
 - c. **Retake their certification exam and pay the retake exam fees and related administrative/proctor fees.**
4. Upon compliance of the above, the Certificant’s certification cycle will be retroactive to the original cycle date.

RETIRED: Certificants-in-good-standing who are no longer active or practicing in the profession or using or marketing their credentials for monetary benefit. Those Certificants will be moved to a “Retired” status.

Consultants, Trainers and Advisors are not considered “Retired.”

DECEASED: The certification number of those who have passed on will never be reassigned.